

Middle St. Croix Watershed Management Organization
Washington Conservation District
August 12th, 2010

Present: Nancy Jacobson, St. Mary's Point; David Beaudet, Oak Park Heights; Dave Schultz, West Lakeland Township; Janet Simonson, Lake St. Croix Beach; Torry Kraftson, Bayport; Elizabeth Kemling, Lakeland Shores, Amy Carolan, Administrator; Todd Udvig, Washington Conservation District and Jyneen Thatcher, Washington Conservation District.

Call to Order

The meeting was called to order at 7:01 p.m.

Mr. Beaudet stated that there would be one addition to the Agenda, the MSCWMO annual audit, which would be discussed under the Treasurer's Report.

Approval of Minutes

Ms. Simonson, seconded by Ms. Jacobson, moved to approve the July minutes. The motion was carried.

Treasurer's Report

Ms. Carolan presented the treasurer's report, for August 12th, 2010. She reported that the remaining checking account balance at the beginning of the month was \$91,323.45. Ms. Carolan reported that the ending balance in the RBC savings account was \$15,257.12. The ending 4M balance was \$31,971.94. Ms. Carolan reported that there were two bills to be approved: Washington Conservation District in the amount of \$13,045.07, and Paul Bruesch and Linda Roehl (cost-share payment) in the amount of \$1,500.00.

Mr. Schultz, seconded by Ms. Jacobson, moved to approve the treasurer's report and pay the bills presented. The motion was carried.

Annual Audit:

Ms. Carolan presented the proposal from Mr. James Maiser to complete the MSCMWO's 2009 Annual Audit for \$1,650.00. Mr. Beaudet, seconded by Ms. Jacobson moved to approve the proposal as presented and have the audit completed in September. Motion carried.

Public Comments

No members of the public were present.

Old Business

2009 Water Monitoring Report

Administrator Carolan presented the final draft of the 2009 Water Monitoring Report. Mr. Beaudet seconded by Mr. Kraftson moved to approve the final draft of the 2009 report. Motion carried.

Lake St. Croix Beach Bluffland RFQ

Ms. Carolan presented the revised quotes from Minnesota Native Landscapes and Bonestroo for completing the bluffland restoration work in Lake St. Croix Beach. MNL's revised quote included an additional year of maintenance, additional seeding, and additional erosion control measures. The revised bid was \$17,081.56. Bonestroo reduced their original bid by revising the amount of compost that would be spread on site. Their revised bid came in at \$19,898.00. Ms. Simonson believed that Bonestroo's approach would be more successful as it included the incorporation of compost, live plugs as opposed to seed, and a bid for watering, as the City did not have means to water the new plant material. Mr. Beaudet, seconded by Ms. Jacobson moved that the MSCWMO contract with Bonestroo to complete the work not to exceed \$23,000.00. Motion carried.

Lily and McKusick Lake Subwatershed Assessment Update

Ms. Carolan presented the completed report for Lily Lake. She stated that the report would be presented to the City of Stillwater and be used to guide the process for applying for BWSR Clean Water Fund grant dollars. Ms. Carolan also stated that the McKusick Lake assessment should be completed in the next 2-3 months. Ms. Jacobson, seconded by Ms. Simonson moved to adopt the Lily Lake Subwatershed Assessment. Motion carried.

City of Stillwater Update

At the June meeting, Ms. Carolan had been directed to contact the City of Stillwater to set up a meeting with Mayor Harycki, Administrator Larry Hansen, Legal Council Dave Magnuson, the Board of Water and Soil Resources, and the Washington Conservation District. Ms. Carolan contacted each representative regarding the issue. Mr. Hansen responded that the City was seeking additional information from the City's attorney and wanted that information prior to meeting with the WMO. The City would contact Ms. Carolan when that information had been received. Ms. Carolan had not heard back from the City at the time of the August meeting.

Ms. Carolan stated that the City was interested in learning about options for addressing the issue of how fees were paid to the WMO. Ms. Carolan asked if the board would like to see a report of options for the City of Stillwater. Mr. Kraftson thought it would be helpful to hear the information. Ms. Carolan would present information at the next board meeting.

St. Croix Bridge Crossing Update

Ms. Carolan provided an update on the most recent WQMAC meeting regarding the St. Croix Bridge Project, held July 28th. Ms. Carolan and Mr. Beaudet both attended the meeting on behalf of the WMO. The design build process was discussed at the meeting as well as discussions on erosion and sediment control.

New Business **2011 Budget**

Ms. Carolan presented the draft 2011 budget, set at \$102,500.00, no increase from 2010. The board agreed to wait until the next board meeting to adopt the budget, as several community representatives were not present.

Wetland Specialist – Introduction and explanation of resolutions

Mr. Beaudet introduced the new Wetland Specialist with the Washington Conservation District, Mr. Todd Udvig. Ms. Jyneen Thatcher, past wetland specialist was also present at the meeting.

Ms. Thatcher gave a brief history on the Wetland Conservation Act and how it was administered by local communities. The Board of Water and Soil Resources is asking for an update from all communities on how the WCA was being administered by each of the communities, whether they are administering it on their own, or have delegated the tasks to the Washington Conservation District or another entity.

Mr. Udvig described the two resolutions that were being presented to the member communities. The first is a resolution stating that the community agrees to adopt the Wetland Conservation Act and serve as the LGU. The second resolution delegates the member communities LGU status and administrative duties to a qualified representative such as the WCD, a staff person, or a consultant.

Mr. Udvig stated that the resolutions were nothing new; it just formalized and updated the existing agreements per BWSRs request.

City of Lakeland SWMP

Ms. Carolan presented the City of Lakeland's final draft of the LSWMP. She stated that the City's plan did not include a Wetland Management Plan. She recommended the board strongly recommend that the City to adopt the MSCWMO's wetland management plan by reference as part of their LSWMP. Mr. Beaudet, seconded by Ms. Jacobson moved to approve the City of Lakeland's SWMP with the recommendation that the City adopt the MSCWMOs Wetland Management Plan by reference. Motion carried.

City of Lakeland – CCA Grant

Ms. Carolan reported that the City of Lakeland had received a MnDNR Community Conservation Assistance Grant to update their vegetative cutting ordinance for land area within the Riverway District. Ms. Carolan would be providing technical support to the City on this project.

Clean Water Fund Competitive Grants

Ms. Carolan reported that BWSR Clean Water Fund Applications were due September 15th. She reported that she would be submitting a grant with the City of Stillwater for installing BMPs within the Lily Lake Subwatershed based on recommendations in the recently completed report.

Best Management Practices Program:

Ms. Carolan reported that there were two proposed BMP projects to review, one for Lange in Stillwater and one for Katheryn Anderson in Lake St. Croix Beach. Both are raingarden projects. Ms. Carolan recommended that the board provide \$500.00 in

cost share for each of the projects. Mr. Beaudet, seconded by Mr. Kraftson moved to approve providing \$500.00 cost share for each of the projects. Motion carried.

Completed Projects: Ms. Carolan reported that Paul Bruesch and Linda Roehl had completed their raingarden project as approved. She recommended the board provide the approved reimbursement in the amount of \$1,500.00. Ms. Simonson moved approval of the reimbursement. Seconded by Mr. Beaudet. Motion carried.

September Board Meeting

Ms. Jacobson, seconded by Mr. Beaudet moved to cancel the September board meeting. Motion carried.

Plan Reviews/Submittals:

Stillwater Early Childhood Family Center

Ms. Carolan presented the proposed Early Childhood Family Center project in Stillwater. The project as proposed met all policies and performance standards for stormwater treatment and erosion control. Mr. Beaudet stated that contaminated soils had been detected on site and the project was not moving forward. Ms. Carolan stated that one of the comments on the staff report was the need for soils information. Mr. Beaudet, seconded by Ms. Simonson moved to approve the staff report as presented to be kept on file for future use. Motion carried.

Administrator's Report

Ms. Carolan provided a written report.

Adjourn

Mr. Kraftson, seconded by Ms. Jacobson, moved to adjourn at 8:07 p.m. The motion was carried.