

Middle St. Croix Watershed Management Organization  
Washington Conservation District  
March 11th, 2010 Meeting Minutes

Present: Nancy Jacobson, St. Mary's Point; Ron Fredkove, Baytown; David Beaudet, Oak Park Heights; Daniel Kylo, West Lakeland Township; Mike Polehna, Stillwater; Brian Zeller, Lakeland; Janet Simonson, Lake St. Croix Beach; Torry Kraftson, Bayport; Todd McLarty, Lakeland Shores; and Amy Carolan, Administrator.

**Call to Order**

The meeting was called to order at 7:09 p.m.

**Approval of Minutes**

Mr. Zeller, seconded by Mr. Fredkove, moved to approve the January minutes. The motion was carried.

**Treasurer's Report**

Mr. Kylo presented the treasurer's report. He reported that the remaining checking account balance was \$87,570.51 after a transfer of \$30,000.00 to the RBC savings account. Mr. Kylo reported that the ending balance in the RBC savings account was \$45,225.47. The ending 4M balance was \$31,965.89. Mr. Kylo reported that there were seven bills to be approved: Washington Conservation District in the amount of \$502.00; Washington Conservation District in the amount of \$3,541.68; Washington Conservation District in the amount of \$1,140.00; Washington Conservation District in the amount of \$1,950.00; Kennedy and Graven in the amount of \$43.75, Kennedy and Graven in the amount of \$113.75, and Jennifer Pinski in the amount of \$180.00. Administrator Carolan reminded that board that the bills included those from February and March, as there was no February board meeting.

Mr. Fredkove, seconded by Mr. Zeller, moved to approve the treasurer's report and pay the bills presented. The motion was carried.

**Public Comment**

No members of the public were present.

**Bayport Storm Sewer**

Chair Beaudet reported that the original trash guard that was installed as part of the Perro Creek project was collecting too much debris and preventing stormwater from flowing as planned. Mr. Beaudet stated that a new trash guard would be fabricated and installed. The total cost would be approximately \$2,100.00. Mr. Fredkove moved to approve the change order as presented to fabricate and install new trash guards, seconded by Mr. Kylo. Motion carried.

**Urban Subwatershed Assessment – Lily and McKusick Lake**

Administrator Carolan reported that the subwatersheds Middle St. Croix WMO nominated for consideration in the Washington Conservation Districts Urban Subwatershed Assessment pilot program were selected. Pete Young from the Washington Conservation District provided the board with an overview of what the urban subwatershed assessment would accomplish and explained the final deliverables. Administrator Carolan reported that MSCWMO staff had met with Shawn Sanders (City of Stillwater) to discuss the assessment. Based on the meeting, it was clear that the City would stay relatively hands-off during the development process, but would provide input and data as needed and review the final product.

Administrator Carolan reported that the existing subwatershed assessment had been developed for urban areas only, and that that Washington Conservation District was now looking for a WMO to partner with them in developing a rural subwatershed assessment. Ms. Carolan stated that the completion of a rural subwatershed assessment would help target the implementation in BMPs in the more rural portions of the WMO such as Baytown Township, West Lakeland Township and Afton. Mr. Fredkove, seconded by Mr. Kylo moved to direct staff to prepare a proposal outlining the cost of completing a rural subwatershed assessment to present at the April meeting. Motion carried.

### **West Lakeland Township Surface Water Management Plan**

Administrator Carolan reported that she had received a draft of West Lakeland Township's Surface Water Management Plan and had completed written comments. She also noted that all communities but Afton had submitted draft plans for review. Mr. Beaudet, seconded by Mr. Pohlana moved to have administrator Carolan submit the written comments to West Lakeland Township. Motion carried.

### **Stormwater Audit**

Administrator Carolan reported that Washington Conservation District staff would be completing Stormwater Audits for residents living along Perro Creek in Bayport in early April. Chair Beaudet asked about the status of the 2009 water monitoring report in relationship to *E.coli* levels in the creek. Ms. Carolan stated that the draft report was almost complete and that Eric Anderson, Washington Conservation District, would attend an upcoming meeting to provide a status report. Mr. Kraftson recommended that staff visit the prison as part of the Stormwater Audit as they owned a large portion of the land along the creek. Administrator Carolan agreed to set up a meeting with the prison.

### **St. Croix River Crossing**

Administrator Carolan reported that Chair Beaudet and she had attended the first Water Quality Management Advisory Meeting for the St. Croix Bridge Crossing Project. Proposed project plans were included in the board packets. Administrator Carolan stated that the project managers were aware of Middle St. Croix policies and performance standards.

Chair Beaudet recommended that Administrator Carolan offer to review the project area that falls within Brown's Creek Watershed District under MSCWMO policies and performance standards, as the area is very small. Mr. Fredkove, seconded

by Mr. Kylo moved to direct Administrator Carolan to offer to review the portion of the project in Brown's Creek Watershed District to Administrator Karen Kill, Brown's Creek WD. Motion carried.

### **2009 MSCWMO Annual Report**

Administrator Carolan presented the draft 2009 MSCWMO Annual Report. Mr. Beaudet recommended that some text changes be made to the table at the top of page 7, related to reporting of City efforts to enforce MSCWMO policies and performance standards. Mr. Beaudet, seconded by Mr. Fredkove moved to approve the 2009 Annual Report with the suggested changes and submit the report to the Board of Waters and Soil Resources. Motion carried.

### **NFWF Grant Opportunity**

Administrator Carolan reported that Great River Greening had received a grant from the National Fish and Wildlife Foundation for restoring bird habitat along the St. Croix River. A list of project criteria was included in the board packet. Ms. Carolan asked if any communities had eligible projects, to contact her so they would be considered for funding.

### **BMP Program**

Administrator Carolan stated that there were four new projects to review and consider for funding. Sunnyside I, \$250.00 request; Sunnyside II, \$2,500.00 request; First Presbyterian Church, \$1,000.00 request; and Boutwell's Landing, \$1,500.00 request. Administrator Carolan explained that the \$1,000.00 for the First Presbyterian Church would be to assist the applicant in working with the WCD to apply for NPEAP funds. Mr. Kraftson moved to approve the four applications with the understanding that the \$1,000.00 for First Presbyterian Church only be used for engineering assistance and only if the project goes above and beyond MSCWMO policies and performance standards for water quality and quantity. Seconded by Mr. Fredkove. Motion carried. Mr. Pohlen recused himself from the vote.

### **Plan Reviews/Submittals**

Raymie Johnson Town Homes: Administrator Carolan reported that the proposed project at the Raymie Johnson Town Homes in Oak Park Heights had triggered a staff level review. The review is underway.

Stillwater Flood Control: Administrator Carolan reported that Shawn Sanders of Stillwater had asked about the need for WMO review in relationship to emergency flood control. Mr. Fredkove, seconded by Mr. Zeller moved to allow communities to complete emergency flood control activities without WMO review, but communication with WMO staff would be encouraged. Motion carried.

### **Administrator's Report**

Administrator Carolan provided a written report.

### **Adjourn**

Mr. Fredkove, seconded by Mr. Beaudet, moved to adjourn at 8:22 p.m. The motion was carried.